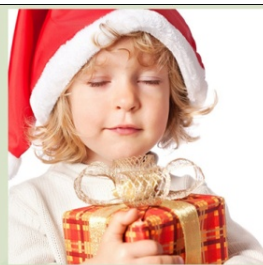




the Caring  
and Sharing  
Exchange



People helping people since 1915



## Sponsor a Hamper Program Registration Form

Sponsor type: ☐ Individual/Family ☐ Company/Organization/Group

Contact Person (first/last name): \_\_\_\_\_

Company/Organization/Group Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Number of Hampers you wish to sponsor: \_\_\_\_\_

Preferred Area of Ottawa: ☐ East ☐ Central ☐ West ☐ South ☐ No preference

Wish to help family of: ☐ 1 - 2 people ☐ 3 – 5 People ☐ 6 + People ☐ Seniors ☐ No preference

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*\*Note: The Caring and Sharing Exchange makes every effort to accommodate specific requests, but general needs will be identified first.*

***Thank you for making this Christmas a special one for Individuals & Families in need  
in our community!***

## Sponsor a Hamper Program Confidentiality Agreement

*(Note: Each person that has access to client information should sign a copy)*

I understand as a condition of my involvement as a HAMPER SPONSOR of the Christmas Exchange Program of the Caring and Sharing Exchange that I am expected to maintain this confidentiality during and after my involvement.

I agree that any information about clients secured by me, or available to me, in the pursuit of my duties with the Caring and Sharing Exchange is of a confidential nature and I hereby undertake to respect that confidentiality and to take all reasonable precautions to safeguard it.

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*(Signature)*

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*(Printed Name)*

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*(Date)*

**Please return Registration Form and Confidentiality Agreement to the Caring and Sharing Exchange**

**By Mail:** The Caring and Sharing Exchange  
P.O. Box 5167  
Ottawa, ON K2C 3H4

**By Fax:** (613) 226-7522

**By E-Mail (scan):** [hamper@caringandsharing.ca](mailto:hamper@caringandsharing.ca)

**Fill in on-line at:** [www.caringandsharing.ca](http://www.caringandsharing.ca)